NATIONAL UNIVERSITY OF SINGAPORE

NUS Business School

Department of Management and Organisation

Module Code and Title: MNO3713 Management of Employee Relations

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Session: Semester 1, 2022/2023

Course Objectives:

This course aims to train future managers to effectively handle employee relations in Singapore. It will address various environmental and structural constraints managers face when dealing with employees. It delves into such topics as the history, key institutions, and tripartism philosophy adopted in Singapore as well as several key employment laws and their applications.

Because of its strong orientation towards real-world practices, students will find this course useful when looking for employment or actually managing employees in the future. Students are expected to keep themselves updated about the current trends in employee relations as well as to demonstrate their ability to apply concepts and skills learned from the course. Cases and issues that have happened or are happening in countries outside Singapore (including the US and other Asian countries) will be brought in to broaden our perspectives. This will help future managers perform their managerial roles in a globalized world.

The latest employment relations issues will be explored. Employment-related laws and practices keep changing and thus all students should keep up with the latest development. Many cases involving less-than-ideal labour relations practices are available from the past that shed light on what we can learn to improve the present-day practices. Hence, we will explore such cases in detail. Students are expected to take part in the LUMINUS Forum discussions actively.

Syllabus:

(This is just a guide and it will be used flexibly)

Week	<u>Topic</u>	Text Readings
1 Lesson 1: A Framework for Studying ER		Lim, et al., Chapters 1 & 14
2	Lesson 2: Historical Milestones of Employee Relations	Lim, et al., Chapter 2
3	Lesson 3: Key Features of the Institutional Environment	Lim, et al., Chapters 4 & 5

4	Lesson 4: Job & Labour Market	Lim, et al., Chapter 7				
5 Lesson 5: Major Employment Laws		Lim, et al., Chapter 3				
		T				
6	Lesson 6: The Employment Contract	Lim, et al., Chapter 6				
	Mid-Term Break					
	THE TOTAL BIOMS					
7	7 Lesson 7: Employees' Rights and Union Membership					
8 Lesson 8: Managerial Prerogatives		Lim, et al., Chapter 10				
9	Lesson 9: Disputes, Impasses, & Industrial Actions	Lim, et al., Chapters 9 & 1				
10	Lesson 10: Employee Discipline	Lim, et al., Chapter 12				
11	Individual Take-Home Test:	All materials				
Take-Home Test	Open-book; online submission at LUMINUS >>					
	(Saturday, 9 am – MNO3713 >> Files >> Individual Take-Home					
5 pm)	5 pm) Test Submissions by 5 pm on the same day.					
12-13	Individual Study & Sharings					
	Individual Study & Sharing: Submit your Individual Study & Sharing Penert	-				
(Submit by Week	Project Weeks (Submit by Week) Submit your Individual Study & Sharing Report (maximum 2,400 words in main text),					
13, Friday, 2359						
Hours) Record File (maximum 5 minutes) at LUMINUS						
110413)	>> MNO3713 >> Files >> Individual Study &					
	Sharing Submissions by Week 13, Friday, 2359 Hours.					

Text and Class Readings:

Main Text:

Lim, G.S., Holley, William H. Jr., Jennings, K. M, and Wolters, R. S. (2018). The labour relations process: A partnership approach to creating strategic competitive advantage (2nd ed.). Singapore: Cengage Learning. ISBN-13: 9789814792370 | ISBN-10: 9814792373 Copyright 2018 | Published 2017.

- A hardcopy of this book is available for 2-hour loan at Hon Sui Sen Memorial Library

 Reserve Books and Readings (RBR) Section (temporarily relocated to the Central Library).
- The textbook is available for sale at NUS Coop Forum Bookstore (below Central Library).

• It is also available for sale via these links (hard and softcopy, respectively):

*Print Book: https://www.cengageasia.com/TitleDetails/isbn/9789814792370

E-Book: https://www.cengageasiaestore.com/sg/the-labor-relations-process-a-partnership-approach-to-creating-strategic-competitive-advantage-vitalsource-ebook-12-months-digital-access.html

*The promo code is **SGNUSJAN22**.

Class Readings:

Lesson 1:

- 1. Perspectives of Industrial Relations (pay special attention to pages 1/13 1/17)
- 2. Systems of Government Worldwide
- 3. List of Current Sovereign Monarchs
- 4. Can You Name the Five Remaining Communist Countries in the World?
- 5. Developing a Measure of Industrial Relations Climate

Lesson 2:

- 6. Industrial Revolution
- 7. History of Communism
- 8. Communist Party of the Soviet Union
- 9. Video on the Labour Movement in Singapore National Trades Union Congress
- 10. Khmer Rouge

Lesson 3:

- 11. <u>List of Trade Unions in Singapore Employee Unions, Employer Unions, & Federation of Trade Unions</u>
- 12. Vital to Maintain Symbiotic Ties Between Party, NTUC
- 13. NTUC-Affiliated Unions and Associations, Social Enterprises, & Related Organizations
- 14. <u>Singapore Labour Foundation Annual Report 2018</u> (pay special attention to pages 22-23)
- 15. 8 Myths About Trade Unions and Union Activities in Singapore
- 16. Singapore Business Federation
- 17. Singapore National Employers Federation
- 18. <u>25 Trade Associations and Chambers Come Under One Roof to Help Companies Grow</u>
- 19. Singapore Constitution:
 - a. Part V Chapter 1 (President)
 - b. Part VA (Council of Presidential Advisers)
 - c. Part VI (the Legislature)
 - d. Part V Chapter 2 (the Executive)
 - e. Part VIII (the Judiciary)
- 20. Elections in Singapore

Lesson 4:

- 21. <u>List of Minimum Wage by Country</u>
- 22. Central Provident Fund
- 23. Skills Development Levy Act
- 24. Workforce Singapore (Workforce Skills Qualifications (WSQ) for employees (via Skill Development Levy Act) & SkillsFuture Singapore (for Singaporeans; via Government Annual Budget)
- 25. Why Workfare Instead of a Minimum Wage in Singapore?
- 26. Workfare Income Supplement
- 27. Workfare Skills Support
- 28. <u>Progressive Wage Model implementation takes time due to negotiations, multiple considerations: Tan See Leng</u>
- 29. What is the Progressive Wage Model
- 30. Singapore Government Budget 2021
- 31. Key Household Income Trends 2020
- 32. Fair Consideration Framework
- 33. Employment Act (pay special attention to Section 48: maximum one month of Annual Wage Supplement (fixed bonus))
- 34. <u>Singapore's productivity and median wage have grown by a third in the last 10 years:</u> Tharman

Lesson 5:

- 35. General Provisions in Employment Related Laws in Singapore:
 - a. Singapore Constitution:
 - i. Articles 10 (no forced labour)
 - ii. Article 14 (employees have freedom of association such as joining a union)
 - b. Employment Act:
 - i. Sections 9 11 (employees are free to resign by giving the required notice
 - ii. Part IV (minimum working conditions)
 - c. <u>Child Development Co-Savings Act (maternity and paternity benefits for employees and self-employed/freelancers/independent contractors)</u>
 - d. Industrial Relations Act (Part III; workplace collective bargaining procedures)
 - e. <u>Trade Unions Act (setting up and management of employee/employer trade unions)</u>
 - f. Trade Disputes Act (individual/group conduct during an industrial action)
 - g. <u>Criminal Law (Temporary Provisions) Act (prohibitions and advance notice of industrial/strike action required for employees in certain essential services)</u>
 - h. Central Provident Fund Act (save-and-you-earn retirement savings)
 - i. Skills Development Levy Act (training tax to fund subsidized training programs conducted by Workforce Singapore)
 - j. Retirement & Re-Employment Act (current retirement age is 62; should reemploy employees till they turn 67; to raise to 63 and 68 respective in July 2021 for the public sector and in July 2022 for the rest of the economy)
 - k. Work Injury Compensation Act (compensation for workplace injuries/illnesses)

- l. Workplace Safety & Health Act (regulate the conduct of all stakeholders at the workplace)
- m. Employment of Foreign Manpower Act (regulate the employment of individuals who are not citizens or permanent residents)
- n. <u>Immigration Act (regulate the flow of people entering, staying in, and exiting Singapore)</u>
- o. Holidays Act (gazetting public holidays, usually 11 per year in Singapore)
- p. Enlistment Act (Singapore citizens and permanent residents who have joined the public primary & secondary school education system are liable for national service)
- 36. WICA (Work Injury Compensation Act) vs Common Law
- 37. Sample Collective Agreement: Beach Road Hotel
- 38. Collective Agreements Certified by Type of Organizations
- 39. Common Law
- 40. <u>Tripartism in Singapore</u>
- 41. International Labour Organisation (ILO) Conventions and Recommendations
- 42. ILO Conventions Ratified in Singapore

Lesson 6:

- 43. Contract of Service vs Contract for Service
- 44. Applicability of these employment laws is affected by whether a work agreement is "contract of service" or "contract for service":
 - a. Employment Act (all employees ("contract of service") except public sector employees, seafarers, and domestic workers)
 - b. Child Development Co-Savings Act (employees and self-employed individuals are entitled to specific government-paid maternity & paternity benefits if they have worked for at least 3 months and have a new-born Singaporean child)
 - c. Work Injury Compensation Act (all employees other than self-employed individuals, domestic workers, & uniformed services such as the armed forces, police, civil defence, central narcotics bureau, and prison services)
 - d. Central Provident Fund Act (all employees who are Singapore citizens or permanent residents must contribute to full retirement savings and selfemployed Singapore citizens or permanent residents must contribute to Medisave savings for healthcare purposes)
 - e. Enlistment Act (Singapore citizens and permanent residents who have joined the subsidised public school system are liable for compulsory national service and employers must allow them to resume employment after serving it as prescheduled unless the employment is not meant to last beyond the end of the service period)
 - f. Industrial Relations Act (collective/individual bargaining & assistance for social members of labour unions for employees other than management staff whose work is closely associated with the interests of the shareholders/business owners)
 - g. Skills Development Levy Act (all employees except domestic workers)
 - h. Retirement & Re-Employment Act (employees who are Singapore citizens or permanent residents cannot be fired based on age before the retirement age and subject to some conditions have the right to be reemployed up till the reemployment age)

i. Employment of Foreign Manpower Act (all foreigners (any person who is not a citizen or permanent resident of Singapore) at the workplace)

Lesson 7:

- **45**. National Trades Union Congress for all "workers" (employees & freelancers/independent contractors/self-employed individuals)
- 46. Industrial Relations Act
 - a. Section 17 (bargainable vs non-bargainable employees)
 - b. Scope of Collective Agreement May Exclude Certain Employees
 - c. <u>Industrial Relations MOM (employees' and executive employees' rights to collective/individual bargaining)</u>
 - d. Part IV (union protection for individual executive employees)
 - e. Part IVA (rights to assistance via a labour union for union social members)
- 47. <u>Trade Unions Act (pay special attention to Parts III IX (setting up and management of a trade union))</u>
- 48. Employment Act Section 33 (up to five months of the salary of manual workers earning not more than \$4,500 per month and non-manual workers earning not more than \$2,600 per month enjoy priority in case of employer bankruptcy)
- 49. Employees' Workplace Rights Protected:
 - a. Employment Act Section 17 (employee's right to join a labour union protected)
 - b. <u>Industrial Relations Act Sections 78 82 (protection for employee union activities)</u>
 - c. Employment Act Section 15 (employee can leave if danger not agreed to has arisen)
 - d. Employment Act Section 13 (employee can leave without notice if employer fails to pay salary on time)
 - e. Employment Act Section 18 18A (employee rights protected in merger/acquisition/transfer of employment)
- 50. <u>Public Sector Employees Allowed to Join a Labour Union as Declared by the</u>
 President of Singapore

Lesson 8:

- 51. Industrial Relations Act:
 - a. Section 18 (six major managerial prerogatives)
 - b. Section 83 (protection for employers when employers carry out employer union activities)
- 52. Employment Act:
 - a. Section 45 (employees cannot bargain for retrenchment benefits if they have less than 2 years of service)
 - b. Section 46 (employees cannot bargain for retirement benefits if they have less than 5 years of service)
 - c. <u>Section 14 (employers can dismiss, suspend for up to one week, and demote</u> an employee based on misconduct)
 - d. Section 10 (employers can terminate an employment contract by notice)
- 53. <u>Trade Disputes Act (pay special attention to Section 3: unions cannot take industrial action for industrial matters not directly related to their terms and conditions of employment)</u>

54. Trade Unions Act (pay special attention to Section 2 – definition of "Tarde Union")

Lesson 9:

- 55. Managing Employment Disputes Ministry of Manpower
- 56. <u>Industrial Relations Act Part IVA (assistance by a labour union under the "Tripartite Mediation Framework" for non-management employees who are union social members)</u>
- 57. Labour-Management Bargaining Process:
 - a. Industrial Relations Act Part III (start of collective bargaining process)
 - b. <u>Trade Unions Act (pay special attention to Section 27 on having to conduct a secret ballot to obtain a majority support for taking an industrial action)</u>
 - c. Industrial Relations Act Part V (start of arbitration process)
 - d. Industrial relations Act Part VI (IAC award is a binding court document)
- 58. <u>Trade Dispute Act (all provisions do's and don'ts during an industrial action or lockout)</u>
- 59. <u>Criminal Law (Temporary Provisions) Act (pay special attention to Parts III IV,</u> First Schedule on Essential Services)

Lesson 10:

- 60. Employment Act Pay special attention to:
 - a. Section 14 (employer can discipline employee based on misconduct via dismissal, demotion, or suspension of up to 1 week)
 - b. Section 13 (employer can dismiss employee if the latter absents from work for more than 2 days consecutively without excuse)
 - c. Section 88A (employees' earned annual leave can be forfeited if they absent from work without excuse for more than 20% of the month/year or are dismissed based on misconduct)
 - d. Section 88 (paid public holiday entitlement can be forfeited if the employees absents from work without excuse on the day before/after the public holiday)
 - e. Sections 26 32 (up to ¼ of a month's pay can be deducted for damage or loss of goods and money entrusted to an employee due to the employee's negligence; no pay for period of unexcused absence)
- 61. Termination Due to Employee Misconduct due inquiry required by MOM

Modes of Learning:

Classes will be conducted in a seminar format.

The course will be learner-centred. We shall adopt norms of openness, participation, and preparedness because much of the learning in this course will be through peer- and self-learning.

You will also learn from a variety of readings and resources that we will examine throughout the course. Learning activities include analyses of cases (local and foreign), debates, critiques of papers, and others.

Learners' Responsibilities:

Everyone in this class is responsible for creating a positive and supportive learning environment. You are encouraged to ask questions, comment, and be intellectually critical, while displaying courtesy, consideration, and openness to others.

We will be using group exercises as part of the learning process. You have a responsibility to your group to be prepared for the exercises and play your part.

At some point in the semester you will (working in groups) be put in charge of part of a class session. Please make sure you are well prepared to lead the discussion for that session.

Outside of classes, our main mode of communication with the class will be via LUMINUS and e-mail. It will be your responsibility to check your NUS mailbox regularly, and to read the announcements, updates, and other materials uploaded to the LUMINUS.

Academic Honesty: No Plagiarism

Please acknowledge all references and sources that you use in your work. This is not just good manners but also academic honesty. Please note the NUS Business School policy below:

"Academic integrity and honesty are essential for the pursuit and acquisition of knowledge. The University and School expect every student to always uphold academic integrity & honesty. Academic dishonesty is any misrepresentation with the intent to deceive, or failure to acknowledge the source, or falsification of information, or inaccuracy of statements, or cheating at examinations/tests, or inappropriate use of resources.

Plagiarism is 'the practice of taking someone else's work or ideas and passing them off as one's own' (The New Oxford Dictionary of English). The University and School will not condone plagiarism. Students should adopt this rule - You have the obligation to make it clear to the assessor which is your own work, and which is the work of others. Otherwise, your assessor is entitled to assume that everything being presented for assessment is being presented as entirely your own work. This is a minimum standard. In case of any doubts, you should consult your instructor."

Additional guidance is available at:

http://nus.edu.sg/osa/resources/code-of-student-conduct

Academic Privilege Under the Copyright Act of Singapore:

Please do not keep in your possession any materials that add up to or represent an unauthorized reproduction of more than ten percent (10%) of any specific published work (e.g., book, journal, magazine, etc.) unless you have obtained the required permission from the publishers and the copyright owners.

Assessment Methods:

Group Study & Sharing (Lessons 3-10):	20%

Individual LUMINUS Forum Contributions (Lessons 3-10):	
Individual Take-Home Test (Week 12, Saturday, 9 am – 5 pm):	30%
Individual Study & Sharing (By Week 13, Wednesday, 2359 Hours):	

Group Study & Sharing (Maximum 20%) (Lessons 3-10):

The students will form 8 Teams of several members each.

Each Team please study and share with the class one of the case studies assigned for Lessons 3-10.

Each sharing session will not be longer than 15 minutes in total.

The Presentation Team please elect a representative to post a video record (or the Internet link to the record) of your team's presentation (showing yourselves talking about the case study) as well as the PowerPoints slides used in your team's presentation at LUMINUS >> MNO3713 >> Forum >> Lesson X before the start of the relevant lesson.

Please include a Q&A (Questions and Answers) segment (part of the 15 minutes) at the end of your presentation to address actual/potential questions from the audience.

Please use the inputs from the audience (see the next sub-section) in your presentation. Please individually acknowledge audience's contributions in your presentation video.

If you have made reference to any published or unpublished sources of info in your presentation, please list them at the end of your presentation.

The assessment strategy (including teamwork, depth of analysis, and audience involvement) for this assessment component is detailed on the last page of this course outline.

You need not fulfil all the recommended elements of the assessment strategy given the current constraints on the learning environment.

After the sharing session, all members of the Presentation Team please individually provide the instructor with your feedback on each other's relative contributions to the group preparatory process. Equal marks will be given to all the members of the Presentation Team in the absence of feedback to the contrary.

Individual LUMINUS Forum Contributions (Maximum 20%) (Lessons 3-10):

For each of Lessons 3-10, when you are not in the Group Study and Sharing Presentation Team doing the presentation, as a member of the audience you may independently post up to 5 ideas at LUMINUS >> MNO3713 >> Forum >> Lesson X to help the Presentation Team prepare for their presentation.

For each timely and relevant idea (complete with appropriate explanation & justification) you suggest to the Team, you earn one mark (= 1 percentage point).

Write each idea in one paragraph and write all ideas for the week in one posting.

Please see the last page of this course outline for an example.

You must post your ideas at least 72 hours before the relevant lesson starts to be eligible for earning the marks.

You may earn up to 5 marks (one idea = one mark = one percentage point) for helping the Presentation Team each week.

The instructor will rate your posting for the week with "stars" (1 star = 1 mark).

Only members of the audience may do this to earn marks. If you are a member of the Presentation Team doing the Group Study & Sharing presentation for the week, you need not do this (if you do so, no marks will be awarded to you).

Each of the ideas you offer to help the Presentation Team must be constructive and useful and related to employee relations which the Presentation Team can adopt for their presentation.

This may take the form of substantiated opinions, comments, examples, suggestions, critiques, questions, discussions, personal experiences, readings (of journals, newspapers, magazines, etc.), or the likes.

Please include the web-links or sources of the readings which you make reference to for each of the ideas you submit. If your idea is based on personal experiences, please describe the context of the experience succinctly.

You must not revise your ideas when the "-72 hours" deadline is over. The LUMINUS database will record the time of your original submission and the time of your most recent revision, if any. Your ideas will be considered late and not considered for marking purposes if the LUMINUS records show that you have revised your ideas after the "-72 hours" deadline for the relevant lesson is over. Similarly, late submissions will not be awarded marks.

Individual Take-Home Test (Maximum 30%) (Week 11, Saturday, 9 am – 5 pm):

On the Saturday of Week 11, there will be an assessment in the form of an online Individual Take-Home Test for you to complete. A case study with a question will be posted at LUMINUS >> MNO3713 >> Files >> Individual Take-Home Test at 9 am that day and you will submit your Individual Take-Home Test Report in a Word document by 5 pm on the same day (at LUMINUS >> MNO3713 >> Files >> Individual Take-Home Test Submissions).

The case study will ask you to review all the lessons of this module and show how you apply what you have learned by answering the case question. Please answer the case question posed in the case accurately ("to the point").

<u>Individual Study & Sharing (Maximum 30%) (By Week 13, Friday, 2359 Hours):</u>

Each student will post an Individual Study & Sharing Report (maximum 2,400 words in main text), the presentation slides used in your individual presentation, and a video presentation record file (or the Internet link to the file) (maximum 5 minutes featuring yourself talking about your Report) at LUMINUS >> MNO3713 >> Files >> Individual Study & Sharing Submissions, by Week 13, Friday, 2359 hours.

Your Report can be on any topic (give it a title of your choice) relevant to this module.

It must shed insight (something new, useful, and not available elsewhere) on any issue(s) of relevance to this module.

The more a typical manager in the real world can learn from your Report, the more marks will be awarded to you.

You may generate such insights via opinion surveys, interviews with practitioners/employees, provocative reviews of publications/issues, or others.

The focus of Individual Study & Sharing is on the extension of concepts/practices learned from this module to the real world for the benefits of managers. It is <u>not</u> meant to be a scientific inquiry because you are <u>not</u> expected to theorize a phenomenon, derive a testable hypothesis (e.g., A causes B and B causes C), and verify it empirically using factual evidence.

The time limit of 5 minutes on your video presentation record is a big challenge because you must be very clear about how your Report adds value to our understanding of employee relations.

If you have collected raw data for your report, including questionnaire surveys, interviews with respondents, email / Instagram / instant messaging exchanges with practitioners, etc., please include them in the Appendices of your Report. There are no word limits on Appendices. (Contact details of respondents, where applicable, must be safekept for data authenticity verification purposes but not included in the Report).

The amount of effort that you are expected to put in this individual study and sharing is equivalent to doing 2 in-depth interviews with practicing managers/employees (1 in-depth interview is equivalent to three A4-sized pages of questions-and-answers when you transcribe (single-spacing) the interview).

You may consider using this structure for your report:

- -Introduction
- -Purpose of the Study
- -Study Design/Methodology
- -Findings
- -Implications

- -Discussions
- -Conclusion
- -References
- -Appendices

References and Appendices are not subject to the words count limit.

You may also check any academic journal papers to see how a research report may be structured.

Please add/remove/rename sections/subsections based on your needs.

Please see the last page of this handout (ignore the Teamwork portion) for tips on how to do a good individual presentation.

You need not fulfil all the recommended elements of the marking scheme given the current constraints on the learning environment.

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Group Study & Sharing Registration Form The Presentation Team please elect one representative to post the video record of your team's presentation

The Presentation Team please elect one representative to post the video record of your team's presentation (maximum 15 minutes) as well as the PowerPoint slides used in the presentation at LUMINUS >> MNO3713 >> Forum >> Lesson X before the relevant lesson starts. Members of the audience are encouraged to independently post up to 5 ideas each week (at least 72 hours before the relevant lesson starts to qualify for credits) at LUMINUS >> MNO3713 >> Forum >> Lesson X to help the Presentation Team prepare for their

presentation.		
Lesson	<u>Case Title</u>	<u>Team Members*</u>
1	-	
2	Group Case Practice (Not Graded): Chong Yuen Engineering Pte Ltd	All teams please post your practice presentation slides at LUMINUS >> MNO3713 >> Forum >> Lesson 2 before Lesson 2 starts. For this practice, you need not post any video record or any ideas individually to help other teams. One team will be selected to share in class.
3	Horrible Bosses (Case at end of Chapter 4)	Team 3:
4	No Jobs, Labour Reforms in Limbo (Case at end of Chapter 7)	Team 4:
5	Telling It Like It Is (Case at end of Chapter 3)	Team 5:
6	Hyundai Motor vs. Labour Union (Case at end of Chapter 6)	Team 6:
7	A Fog of 'Facts' (Case at end of Chapter 8)	Team 7:
8	Labour Rights Reforms and Impatient Unions a Challenge for NLD (Case at end of Chapter 10)	Team 8:
9	Goenka Confident of Ssangyong Motor's Future (Case at end of Chapter 9)	Team 9:
10	Death of Sick Teacher Highlights Medical Rights (Case at end of Chapter 12)	Team 10:

^{*}Note: More members may join your team later.

For In-Class Sharing/Presentation, Some Examples of Good Teamwork, Depth of Analysis, and Audience Involvement Are:

<u>Good Teamwork</u>: All team members are present and speak; not ideal for some to escape speaking as we train leaders of tomorrow; clear roles for all team members; members do not contradict one another; good flow from one member to another; others.

<u>Depth of Analysis</u>: Relevant real-life examples, references of published articles, and ideas beyond textbooks are to be rewarded; use of relevant concepts taken from the course materials is a basic requirement; issues that should be tackled given the case questions must be clearly specified to the audience; at the minimum, presenters must know what questions to ask of the audience; others.

Audience Involvement/Engagement: An elated audience should be taken as a good reason for giving more marks for audience involvement/engagement; asking specific students to answer questions can be taken as an active strategy to stimulate discussion---rather than ask a question and wait and no one answers; amount of interactions between the presenters and the audience is another indicator; innovative techniques like role play and skits should be rewarded; good graphic presentations should be regarded as helping the audience stay attentive and given recognition; others.

An Example of Acceptable Idea Contributed by a Member of the Audience to Help the Presentation Team (Worth One Mark)

"The management of Liu's case was both legally and morally wrong. Chinese law prohibits employers from firing workers while they are receiving medical treatment. Article 42 was adopted at the 28th Session of the Standing Committee of the 10th National People's Congress on June 29, 2007. It was effective as of January 1, 2008. This meant that Bowen College terminated the labour contract with Liu disregarding the law. Looking at the moral aspect, shortly after Liu was let go, she filed a lawsuit against the university, arguing that she had been wrongfully dismissed. The court sided with Liu, ordering Lanzhou Jiaotong to restore her employment, but the school did not comply, choosing instead to appeal the decision. That showed the lacked humanity. The solution offered by Bowen College raised doubts too. Faced with a public outcry, the college suspended Jiang Xueyun, head of human resources, for "errors" when dealing with Liu's case. However, Jiang was unlikely to have acted without the direct college president Chen Ling. The suspension was a way to appease the public without getting to the root of the problem. http://www.chinadaily.com.cn/china/2014-05/13/content-17503812.htm"