

REFERENCE FORM

Master in Public Policy

TO THE APPLICANT

Please complete this section and forward this form to the person who will write your reference.

Title

Name of applicant as in Identity Card/Passport. Surname/ Family name in block letters.

Name of referee

Position

Name of organization

Address

Telephone number

Fax number

Email

TO THE REFEREE

The above-named applicant is applying for admission to the Lee Kuan Yew School of Public Policy, National University of Singapore.

The School requires applicants to submit individual references. Please complete and send the completed form to lkyadmissions@nus.edu.sg.

Please write as fully as you can about the applicant, describing strengths as well as weaknesses. The School is interested in admitting students of outstanding intellectual promise and sufficient preparation to participate successfully in a rigorous professional education programme. **Your reference must be in English.**

- 1 How long have you known the applicant and in what capacity/context?

- 2 What do you consider to be the applicant's strengths? You may wish to comment on breadth of knowledge and quality of oral and written expression in English.

- 3 Please describe an activity or programme in which the applicant was involved that illustrates his or her special abilities and/or leadership skills or potential.

- 4 What do you consider to be the applicant's weaknesses?

- 5 Where do you think the applicant would have greatest difficulty in an intensive graduate professional course of study? This would be an area where the applicant ought to receive additional preparation if admitted.

- 6 Please comment on the applicant's knowledge of economics and mathematics.

- 7 Please comment on the applicant's career potential and your projection on his or her future success.

8. Rate the applicant in the areas indicated below. We are interested in your comparison of the applicant with his/her peers and colleagues at the same level (please tick).

	Unable to comment	Marginal (lower 50%)	Average (top 50%)	Good (top 25%)	Excellent (top 10%)	Superior (top 3%)
a. Intellectual ability						
b. Analytic frame of mind						
c. Problem-solving orientation						
d. Leadership skills						
e. Quality of oral expression						
f. Quality of written expression						
g. Motivation and energy						
h. Organizational ability						
i. Emotional maturity						
j. Ability to meet a deadline						
k. Ability to work with others						
l. Commitment to public service						
m. Professional integrity						

9. Please make any additional comments about the applicant's potential or personal qualities which you feel would be helpful to the Admissions Committee. We are especially interested in anything you might add that would not otherwise be apparent in the applicant's record (e.g. evidence of character, values, a point of interest or concern about which the applicant is particularly enthusiastic, and any special talent or quality he or she possesses). If there is insufficient space, please use a separate sheet of paper and attach it with your reference.

Signature

Date

Thank you for your time and effort in completing this form and including a letter of reference.