

SCHOOL OF BUSINESS
BIS3751 INDEPENDENT STUDY IN BUSINESS / INDEPENDENT STUDY COURSES /
ADVANCED INDEPENDENT STUDY COURSES
APPLICATION FORM

This form has to be completed by student applying to read Independent Study Course after detailed discussion with the supervisor.

Name of Student	
Student ID	
NUS Email	
Contact No.	

INFORMATION ON THE PROPOSED Independent Study Course

(Please submit the form to BIZ UG Office once it has been approved by the Head of Department)

(1) Semester & Academic Year: _____

(2) Course Code: _____

(3) Course Title: _____

(4) Topic of the Independent Study (Please attach a 1-page abstract write up)

(5) Units (2 or 4 Units): _____

(6) Mode of Assessment:

(The standard template on assessment components are shown on the left column in the below table. Please indicate the mode of assessment for this Independent Study Course on the right column. Deviation from the template is allowed, subject to approval by the Head of Department and the BIZ UG Office.)

Standard Template	
Learning Journal – 15%	
Academic Paper/Final Report – 50%	
Interaction with Supervisor – 15%	
Others as specify by supervisor (such as interim report) – 20%	
Total – 100% (Assessment components may vary according to the topic of study and to be agreed upon between the student and the supervisor, subject to approval by the Head of Department and BIZ UG Office)	

(7) Name & Signature of Supervisor: _____

ENDORSEMENT BY HEAD OF DEPARTMENT

Department: _____

Name: _____

Signature: _____

Date: _____

FOR DEAN'S OFFICE USE ONLY

Assistant / Vice Dean

Name: _____

Decision: Approved* / Not Approved*

Signature: _____

Date: _____

(*delete where appropriate)

UPDATED BY

Name: _____

Signature: _____

Date: _____