

## **FAQ on BBA and BBA(ACC) non-credit graduation requirements (Cohort 2023 & before)**

### **Q1: Are the Academic Orientation and Primer Courses non-credit graduation requirements applicable to all students in the BBA and BAC programmes enrolled from AY17 onwards?**

Yes, they are compulsory for ALL students in the BBA and BAC programmes enrolled from AY2017/18 onwards. Students who are matriculated on and after AY2024 are not required to complete the BPM courses.

### **Q2: What are the Academic Orientation and Primer Courses?**

The Academic Orientation Courses and Primer Courses are 2 different types of Courses.

i) The Academic Orientation Courses are **BPM1701 Calculus and Statistics** and **BPM1702 Microsoft Excel Skills for Business**. These are online Courses that prepares you with the skills necessary for the next 4 years of undergraduate studies at the School of Business.

ii) The Primer Course is **BPM1705 Understanding How Business Works**. This is a Course that will be conducted in the flipped classroom style, with online lectures and actual physical group classroom discussions with project work. This Course should give students an idea of how the various areas taught in the BBA and BAC programmes meld to prepare graduates for their careers.

### **Q3: How do I register for the Academic Orientation Courses and Primer Courses?**

All 3 Courses will be allocated to all students matriculated in or after AY2017/18 in the BBA and BAC programmes, in their first semester. If you find that you are not allocated the Courses at the start of CourseReg, exercises please email to the Undergraduate Studies Office ([biz\\_coursereg@nus.edu.sg](mailto:biz_coursereg@nus.edu.sg)) immediately.

### **Q5: How do I prepare for the Academic Orientation Courses and Primer Courses?**

There is no need to pre-study or prepare for the Courses on your own.

### **Q6: How do I go about attending the lessons and completing the assignments?**

For the Academic Orientation Courses, students will be informed via the Canvas or their NUS email addresses on the links they can go to, to access the teaching materials and attend the virtual classes for the Academic Orientation Courses. Students will also be completing their assignments through the links provided.

For the Primer Course, students will have to check through CourseReg@EduRec, for the classes that they are being allocated to, and Canvas for the link to access the course materials.

### **Q7: When do I need to complete the Academic Orientation Courses and Primer Courses?**

All students are to complete the Academic Orientation Courses online before the beginning of the semester. Students who are matriculated late and students who are transferred to the BBA/BAC programmes late can complete the Courses before the end of the semester's exam period.

### **Q8: I am transferred to the BBA/BAC programme late and I missed the lessons for the Primer Course. How do I complete the Course then?**

Please email to the Undergraduate Studies Office ([biz\\_coursereg@nus.edu.sg](mailto:biz_coursereg@nus.edu.sg)) immediately to allocate the courses. Thereafter, you may approach the respective course coordinators to follow up on the courses.

**Q10. I am a DDP student whose home faculty is not Business School. Will I be pre-allocated these Courses – BPM1701, BPM1702 and BPM1705?**

Yes. All DDP students pursuing a BBA/BAC degree should also be pre-allocated these Courses regardless of home faculty. If you find that you are not allocated the Courses at the start of CourseReg, exercises please email to the Undergraduate Studies Office ([biz\\_coursereg@nus.edu.sg](mailto:biz_coursereg@nus.edu.sg)) immediately. For further enquiry regarding DDP, please contact Ms Zainab Abdul Ghani ([zainabag@nus.edu.sg](mailto:zainabag@nus.edu.sg)).

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